



# 17.5 & 55 Gallon Recycler Annual Tune-Up (PM) Maintenance Checklist

Note: This checklist is to be completed by appropriate maintenance personnel. This checklist is to be used on BECCA Spray Gun Cleaners and Solvent Saver Recyclers. This Check List should be sent to BECCA to maintain records on the unit.

Please Return Form To: **BECCA Inc.** **Fax: 800-655-5684**  
**2010 Cobb International Blvd Ste H OR 770-419-9438**  
**Kennesaw, GA 30152**

## *Site Information: (Please Print)*

Customer: \_\_\_\_\_ Start-Up Date \_\_\_\_\_  
Address: \_\_\_\_\_ Start-Up Personnel: \_\_\_\_\_  
City: \_\_\_\_\_ Organization Name: \_\_\_\_\_  
State & Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Owner/Contact: \_\_\_\_\_ National Account/Distributor: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## *Equipment Name and Model (check one):*

Recycler Model #: \_\_\_\_\_ Serial #: \_\_\_\_\_

## *Maintenance Checklist Review:*

*Make sure each point has been reviewed and appropriate maintenance and replacements are made.*

## *Required Annual Items*

*These items will insure the safety and continued top performance of the equipment*

## **BECCA Solvent Saver™ Recycler**

### **Safety Items**

- ✍ 1. Safety Ground Clips (823079) are secure. \_\_\_ Yes \_\_\_ No – Clips have been replaced \_\_\_ Yes \_\_\_ No
- ✍ 2. Solvent Containers are made of materials capable of Grounding. \_\_\_ Yes \_\_\_ No – Containers have been replaced \_\_\_ Yes \_\_\_ No
- ✍ 3. Ground Strap is in place and attached to Ground. \_\_\_ Yes \_\_\_ No – Ground strap replaced \_\_\_ Yes \_\_\_ No
- ✍ 4. General Area is per the codes found in the General Arrangement Drawing. \_\_\_ Yes \_\_\_ No – Corrective measures were taken \_\_\_ Yes \_\_\_ No
- ✍ 5. All decals are present and legible including controls, safety labels, maintenance contact #'s. \_\_\_ Yes \_\_\_ No – Labels have been replaced \_\_\_ Yes \_\_\_ No

## BECCA Solvent Saver™ Recycler

### Performance Items

- ✍ 1. Lid has been reviewed and is in good working condition. \_\_\_ Yes \_\_\_ No – Lid has been replaced \_\_\_ Yes \_\_\_ No
- ✍ 2. Bag Retaining Ring is in good condition \_\_\_ Yes \_\_\_ No – Retaining Ring has been replaced \_\_\_ Yes \_\_\_ No
- ✍ 3. Condenser has been blown out w/ Compressed air internally and externally \_\_\_ Yes \_\_\_ No – Condenser needs replaced \_\_\_ Yes \_\_\_ No
- ✍ 4. All Airflow grids are free of obstructions. \_\_\_ Yes \_\_\_ No – Air Grids have been cleared of obstructions \_\_\_ Yes \_\_\_ No
- ✍ 5. Blow out electrical cabinet area. \_\_\_ Yes \_\_\_ No
- ✍ 6. Have a supply of Thermal Recycler Bags \_\_\_ Yes \_\_\_ No – Contact BECCA for Thermal Recycler Bags
- ✍ 7. Unit Still Bottom is of what consistency? \_\_\_ Dry Puck \_\_\_ Rubbery Puck \_\_\_ Slurry Puck \_\_\_ Quart or more of Liquid. Adjustments made (Heat or Time) \_\_\_\_\_
- ✍ 8. BECCA Protect™ Film (Option) for maintenance of the appearance of the product has been replaced. \_\_\_ Yes \_\_\_ No-
- ✍ 11. Other. Explain \_\_\_\_\_
- ✍ 12. Other. Explain \_\_\_\_\_

### ***Personnel Training Review: (If Personnel have not been trained)***

It is important that everyone concerned with the operation and maintenance of the equipment be trained in the safety procedures contained in the operation and maintenance manuals. Has everyone been trained on?

## BECCA Solvent Saver Recycler

### Operation: All of this is reviewed in the “Operators Guide”

- ✍ 1. Proper Attire when using the Solvent Recycler including eye protection, gloves and painters suit, and breathable air, etc? \_\_\_ Yes \_\_\_ No
- ✍ 2. Demonstrate and explain the operation of the Control Panel? \_\_\_ Yes \_\_\_ No
- ✍ 3. Demonstrate and explain the operating Principles of the Recycler? \_\_\_ Yes \_\_\_ No
- ✍ 4. Identified location and operation of safety disconnect switch? \_\_\_ Yes \_\_\_ No
- ✍ 5. Proper Disposal of the Still Bottom Waste left in the Bag (**It is Hazardous Waste and should be treated as so until otherwise proven and signed off by the local EPA and the Landfill Operator.**)? \_\_\_ Yes \_\_\_ No

### Maintenance:

- ✍ 1. Personnel knows where to purchase BECCA replacement and service parts? \_\_\_ Yes \_\_\_ No
- ✍ 2. Personnel have been provided with the operator's manual and maintenance manual and has been made

aware of the proper maintenance procedures, schedules and equipment warranty? \_\_\_ Yes \_\_\_ No

3. Personnel have been made aware of the safety section of the manual? \_\_\_ Yes \_\_\_ No

**Name and position of individuals trained:**

Name:

Position:

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***Important Review:***

All users understands that the Still Bottom Waste left in the Recycle Bag is considered Hazardous Waste until proven different and signed off by the local EPA and the Landfill Operator? \_\_\_ Yes \_\_\_ No

Open Items

Responsible Party

Expected completion date

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Signature

Date

BECCA Representative (if Applicable)

Date